

# **JSA BOARD OF DIRECTORS MEETING AGENDA**

December 2, 2005, 5:00 PM

## **Order of the Meeting:**

1. Chair calls meeting to order, Secretary takes attendance

<b>Payal Sehgal</b>	<b>–</b>	<b>Amy Pita</b>	<b>X</b>
<b>Laura Wright</b>	<b>X</b>	<b>Robert Brackenridge</b>	<b>–</b>
<b>Seth Flechsig</b>	<b>X</b>	<b>Lavon Washington</b>	<b>–</b>
<b>Mike McLaughlin</b>	<b>X</b>	<b>Julian Duncan</b>	<b>–</b>
<b>Mike Lalor</b>	<b>X</b>	<b>Sean Burnett</b>	<b>–</b>
<b>Dean Saghier</b>	<b>X</b>	<b>Canaan Factor</b>	<b>X</b>

2. Secretary reads old minutes

3. Comments from Chair

- a. Confirm roles –

- Mike Lalor added to Alumni/Student Group, Mike McLaughlin removed.
- Seth added to Shareholder Relations

- b. Developing committee goals:

- i. Generate long list from JSA meeting

Treasury goals

- create process for requesting money from JSA
- create budget

Social

- coordinate parties
- study break treats on reading day
- develop new ideas and propose to budgeting: Village happy hours, incoming student happy hours
- coordinate end-of-semester party

Election -

Orientation -

Technology -

Shareholder Relations

- Send out email/survey monkey to classmates (two best things and two worst things). Try to implement something we can easily replicate each semester – document process.

Communications

- Send out periodic updates linking to website. Design JSA template? Link to website.
- Keep website updated (add new officers)
- Implement a mailbox for students to submit suggestions

Curriculum

- James Weston is faculty sponsor. Compile issues and present to James.

- Determine how curriculum is discussed. Goal to get an ongoing voice.
- Can teaching be emphasized more

#### CPC

- Make MBA focus more robust - Provide more information about companies, dress code,
- Implement CPC evaluations – feedback for improving CPC

#### Honor Council

- Be honorable

#### GSA

- Mold to include whole university
- Tours during pre-term
- Information on athletic events, Fondren

#### Alumni/Shareholders

- Confirm we will have access to the undergraduate alumni database. Can we integrate the Jones School alumni into this database?
- Can we get access to the undergraduate alumni database before we graduate?
- Non-alumni network development

#### Student Clubs

- Improve scheduling process
- Alcohol server training – all JSA reps need to be trained

#### Marketing

- Ongoing involvement on committee

#### University Integration

- Integrate with the GSA committee
- ii. Committee heads meet to pare down list
- iii. Meet with faculty/staff sponsors
- iv. Finalize goals
- v. Identify and advertise for any required committee members
- c. Interest in chair/co-chair roles

#### 4. Committee & Director Roles reports:

***For Friday 12/2 meeting: in lieu of committee updates, brainstorm on goals for each committee.***

#### 5. Secretary recaps action items:

- All committee heads – define short list of goals and required resources before next JSA meeting
- Seth: coordinate next alcohol server training; find a place to go after final exams, check budgeted amount
- Canaan: find out more about admit weekend
- Dean: work on template for JSA communication
- Mike L: check w/other clubs re: alcohol training

#### 6. Chair closes meeting